

Did You...

<input type="checkbox"/>	Schedule annual boiler & elevator inspections with your vendors?	DOB
<input type="checkbox"/>	Schedule any required Category 5 (5 year) inspection tests?	DOB
<input type="checkbox"/>	Post Benchmarking grades and Facade certificates as required?	DOB
<input type="checkbox"/>	Prepare for Local Law 97 filings?	DOB
<input type="checkbox"/>	If Community Districts 2, 5, 7, 13, 18 schedule your gas piping inspection or submit your certification for no piping system?	DOB
<input type="checkbox"/>	Prepare for upcoming Cycle 10 filings with your facade vendor?	DOB
<input type="checkbox"/>	Submit annual bedbug reporting for residential units?	HPD
<input type="checkbox"/>	Perform annual LL 55 inspections for residential units?	HPD
<input type="checkbox"/>	File tax estimates, declarations, returns, and extensions?	DOF
<input type="checkbox"/>	Prepare and file LL 84 annual Benchmarking report?	DOB
<input type="checkbox"/>	Prepare and file LL 87 EER, if required for your building this year?	DOB
<input type="checkbox"/>	Review permit expiration dates (DOB and FDNY) and renew as appropriate?	DOB/FDNY
<input type="checkbox"/>	Perform regular daily, weekly, and monthly Cooling Tower maintenance tasks in advance of annual certification?	DOHMH
<input type="checkbox"/>	Lock down a vendor for the 2025 - 26 safety notice mailings, fire safety, and stove knob cover processes?	DOHMH/HPD/FDNY



Never Miss A Due Date With Compliance Manager

Compliance Manager is the easiest way to track custom statuses and progress on key required filings. Local Law 152, parapets and parking structures, and more can be tracked portfolio-wide. Reach out to your Customer Success Manager to learn how you can get started today.

Key Reminders For This Year

Lead-Based Paint Reminders

Below are critical future due dates for lead-based paint requirements from HPD:

- August 2025: XRF tests for all units and common areas must be completed, with test and follow-up records kept
- July 2027: Lead-based paint on friction surfaces must be abated for units where children are known to reside prior to Jan 1, 2025. Remember - reside means lives or routinely spends 10 hours or more per week in the unit

Want more information?

Check out our blog post:

<https://sitecompli.com/blog/roundup-of-new-lead-based-paint-laws-hpd-resources/>

Sanitation Reminders

- Curbside composting has officially been rolled out to all boroughs as of October 2024
- As of November 12, 2024 all properties with 1-9 residential units are required to use bins, 55 gallons or less, with secure lids for trash set out
- The city is beginning a pilot program testing solutions for larger buildings, starting with Manhattan Community District 9 in June 2025

Want more information?

Check out our blog post:

<https://sitecompli.com/blog/deep-dive-dsny-containerization-pilot-program-final-rules/>

Facade Watchout

With the official end of FISP Cycle 9 in 2025, the logical next step for most owners and managers is to prepare for the next round of filings. That said, as of Checklist print time, the DOB hasn't released any information confirming official due dates or updates for Cycle 10. It's possible it's just a matter of timing, or it could be that the DOB is awaiting results of a FISP study commissioned earlier this year. Potential recommendations may result in changes to filing periods, subcycles, required buildings, and more. Still, it's prudent to keep in touch with your QEWI - especially if your building has a facade inspection due in Subcycle A (from Feb 2025 - Feb 2027).

NYC Agency Contacts

Sustainability Help Center

Help@NYCsustainability.org
(212) 566-5584

DHCR Office of Rent Administration

1 (833) 499-0343

DEP Boiler Registration Renewal

(718) 595-3855

DOB Boiler Division Customer Service

(212) 393-2661
TECHNICAL UNIT: (212) 393-2784

DOB Administrative Enforcement Unit

(212) 393-2405

DOB Elevator Division Customer Service

(212) 393-2144
elevatordivision@buildings.nyc.gov

DOF Tax Commission

(212) 669-4410

FDNY District Office Headquarters

(718) 403-4000

FDNY District Office 37 (Place of Assembly)

(718) 999-2404 / 2403 / 1007

FDNY District Offices 93, 94, 95 - Sprinkler Standpipe

(718) 999- 2478 / 2499

FDNY Violation/Business Information

FDNY.BusinessSupport@fdny.nyc.gov

HPD Registration Hotline

(212) 863-7000
register@hpd.nyc.gov
SCHEDULE AN APPOINTMENT FOR HELP:
<https://hpdrau.timetap.com/#/>

HPD Bronx Code Enforcement

(212) 863-7050

HPD Brooklyn Code Enforcement

EUCLID AVE: (212) 863-6620
ADAMS STREET: (212) 863-8060

HPD Manhattan Code Enforcement

(212) 863 - 5030

HPD Queens Code Enforcement

(212) 863-5990

HPD Staten Island Code Enforcement

(212) 863-8100

Local Law 11 - Facades Unit

(212) 393-2551
facades@buildings.nyc.gov

OATH ECB Remote Hearing Scheduling

BROOKLYN: RemoteBKLYN@oath.nyc.gov
BRONX: RemoteBronx@oath.nyc.gov
MANHATTAN: RemoteManhattan@oath.nyc.gov
QUEENS: RemoteLIC@oath.nyc.gov
STATEN ISLAND: RemoteSI@oath.nyc.gov

OATH ECB Customer Service

844-OATH-NYC (844- 628-4692)

OATH Procedural Justice Coordinator Hotline

(212) 436-0845

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☎️ 800-564-1152

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